

# Email Blast/Marketing List Rental Information & Order Form

# Services Available

ABGC has over 6,000 certified genetic counselors. Email distribution and mailing addresses are available for the following:

For-Profit	Non-Profit/ Government	Description	
<b>O</b> \$700	<b>O</b> \$500	Job opening or public service announcement	
N/A	<b>O</b> \$500	Non-profit research study	
N/A	<b>O</b> \$600	Educational meeting sponsored by a non-profit organization	
O \$1,250	N/A	Sale of a product, service or educational meeting by a for-profit organization	
O \$150	O \$150	Additional cost for a <i>rush order</i> (3-day turnaround time)	

### How to Place an Order

Submit the following to the ABGC Executive Office via email, fax, or mail:

**1.** Payment **2.** Order Form

3. For email blasts: Send HTML in email request.

For mailings: Electronic sample of mailing piece for approval (Word Document or PDF)  $^{\star}$ 

# Payment

On receipt of this order form, and approval of send date, ABGC staff will send an invoice via Authorize (our payment processing portal).

Purchaser's Name	Purchaser's E	Purchaser's Email		
Purchaser's Company Name	Purchaser's P	Purchaser's Phone Number		
Purchaser's Mailing Address	Purchaser's C	Purchaser's City/State/Zip		
Please check the type(s) of service(s):				
O Email Distribution	For mailing label orders, check the preferred order for printed labels:			
O Mailing Labels in Excel Spreadsheet for One-time Use Only	O Zip Code Order (default)	O Alphabetical Order	O Specifically Targeted Sub-group, if Applicable ( <i>region, certification year, etc.</i> ):	

\*Disclaimer: When the American Board of Genetic Counseling approves the content of e-blasts or mailing pieces, it does not check or correct the spelling or grammar of the submitted material. It is the responsibility of the purchaser and/or requestor to provide material that is grammatically and orthographically correct and otherwise free of errors. Agreement (for mailing label orders only): upon acceptance of these "rented" labels, purchaser agrees to use the labels once for the specified mailing only, within 30 days of receipt, and to abide by copy restrictions. Purchaser shall not make or permit others to make copies or reproduction of the labels or any directory information in ANY form, in whole or in part. This information cannot be stored in electronic media, computer database, or any other form, in whole or in part. All salutations must be general and not individualized.

#### I have read the above "Agreement" and agree to all terms specified therein.

Purchaser's Signature \_

Purchaser's Printed Name

Date: